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Post-Graduate Services Area
Organizational Unit "State Exams, Ph.D. Programs and Masters"

**CALL FOR COMPETITION
FOR THE ADMISSION TO PH.D. PROGRAMS WITH HEADQUARTERS
AT THE UNIVERSITY OF SANNIO, XXXI CYCLE**

(issued with the Rector's Decree n. 615 on 07/07/2015)
(Published in the Official Gazette of the Italian Republic of 17th July 2015 , n. 54).
(Deadline for submission of applications: 6th August 2015)

**Article 1
Activation**

1. In accordance with the Rector's Decree n. 615 on 7th July 2015, the University of Sannio hereby institutes the XXXI cycle of Ph.D. programs in: "Person, Market, Institutions", "Science and Technology for Environment and Health", and "Information Technologies for Engineering", with headquarters at the University of Sannio. Public competitions for admission to the Ph.D. programs are hereby announced. The programs are listed below, with an indication of the chairs, positions available, scholarships, selection procedure, and admission deadline. Further details can be found in the attached data sheets, integral parts of this Call (attachment C).

Ph.D. in "Person, Market, Institutions"

Chair: Prof. Antonella TARTAGLIA POLCINI

Full professor of the Department of "Law, Economics, Management and Quantitative Methods", University of Sannio, antonella.tartagliapolcini@unisannio.it

**Available positions: n. 8
divided as follows:**

- | | |
|--|-------------|
| a) Scholarships funded on the budget of the University: | n. 6 |
| b) Positions without scholarship: | n. 2 |

Ph.D. in “Science and Technology for Environment and Health”

Chair: Prof. Francesco Maria GUADAGNO

Full professor of the Department of “*Sciences and technologies*”, University of Sannio
guadagno@unisannio.it

Available positions: n. 8
divided as follows:

- | | |
|---|------|
| a) Scholarships funded on the budget of the University: | n. 6 |
| b) Positions without scholarship: | n. 2 |

Ph.D. in “Information Technologies for Engineering”

Chair: Prof. Luigi GLIELMO

Full Professor of the Engineering Department, University of Sannio, glielmo@unisannio.it

Available positions: n. 10
divided as follows:

- | | |
|--|---------|
| a) Scholarships funded on the budget of the University: | n. 6 |
| b) Scholarships funded on the budget of other Institutes | n. 1(*) |
| c) Positions without scholarship: | n. 3 |

(*) Scholarships funding will be provided by “*Media Motive s.r.l.*”, “*NETCOM Group*”, with registered office in Napoli, via A. D’Isernia, n. 38.

2. The number of Ph.D. positions available for competition mentioned in this document may be increased, with subsequent provisions, if additional funding from public institutions or qualified organizations is made available after the publication of this call.

Article 2
Admission requirements

1. Applications for the Ph.D. programs stated in Article 1 are invited from applicants who hold one of the following degrees:

- a) an Italian second level graduate degree (“*laurea specialistica*” or “*laurea magistrale*”);
- b) a graduate degree obtained according to the university system prior to the Ministerial Decree n. 509 of November 3, 1999;
- c) a foreign graduate degree declared equivalent to those mentioned in letters a) and b) or in any case considered suitable according to the requirements and the procedures set in paragraphs 2 and 3 of this article.

2. The Admission Committee (see article 6 of this Call) will declare if the foreign academic degree that has not been declared equivalent to the degrees referred to in paragraph 1, letters a) and b) of this article is suitable as stated by art. 8, paragraph 1, of Ministerial Decree n. 45 of February 8, 2013.

3. Applicants must submit together with the application form all documents (especially those concerning the entire academic career) useful to enable the competent Committee to declare that the foreign degree is suitable for admission. Failure to comply will result in exclusion from the competition.

In order to request for this evaluation, candidates must attach to their application:

- a) first and second level degree certificate with marks;
- b) transcripts of exams taken during the I and II level academic career, with related marks;
- c) any other document which can be useful to obtain the declaration of suitability (i.e. diploma supplement, declaration of value, issued, respectively, from the candidate's university and from the Italian delegation in charge);
- d) copy of a valid identity document.

Whether edited in a language different from Italian or English, the above-mentioned documents must be translated into one of these languages and certified as authenticated copy either from the university issuing them or from the Italian delegation in charge, according to the regulations in force.

4. Undergraduates who are in their final year may also apply for admission to the Ph.D. programs. However, they must achieve, under penalty of exclusion, their graduate degree within the deadline of 2014 October 31st.

Article 3 ***Application form***

1. Applicants must submit their application according the forms in Italian or in English (Appendix A and B).
2. In the application form under penalty of exclusion applicants must under their responsibility:
 - specify full name, date and place of birth, telephone number and email address;
 - specify social security number (only for Italian citizens);
 - declare citizenship;
 - select the Ph.D. program for which they wish to apply;
 - specify the type of graduate degree they possess, the date on which it was awarded and the academic institution where it was obtained. If the degree was awarded by a foreign university and was declared equivalent to one of the degrees specified in article 2, paragraph 1 letters a) and b) of this call the applicant must state the specifics of the declaration.
 - specify (if they are undergraduate students in their final year) the degree that they will achieve, the expected date of achievement, and the academic institution where it will be awarded.
3. All applicants, Italian and foreign, must immediately report any change of address and contact details given for the selection procedure.
4. In the application form applicants must, under penalty of exclusion:
 - declare their commitment to attend full-time the Ph.D. program for which they applied, according to the rules laid down by the Academic Board;
 - accept all the provisions contained in this call and in the University Regulations for the Establishment and Organization of Ph.D. programs.
5. In the application form applicants, under penalty of exclusion and with reference to the data sheets attached to this Call as integral part of it, must expressly state their research interests by choosing:
 - for the Ph.D. in "Person, Market, Institutions" not more than one scientific field among the ones listed;

- for the Ph.D. in “Science and Technology for Environment and Health” not more than one topic;
 - for the Ph.D. in “Information Technologies for Engineering” not more than one curriculum.
6. Applicants must submit together with the application form the following documentation:
- a) curriculum vitae, with details of any other qualification;
 - b) only for applicants who graduated in Italy: self-certification of graduation, with the specification of the exams taken and marks;
 - c) final dissertation submitted in electronic PDF format *on CD, DVD or USB flash memory*;
 - d) *abstract* (summary) of the dissertation, not to exceed four pages, and publications (if present) each with an *abstract*. The documents must be submitted in electronic PDF format *on CD, DVD or USB flash memory*;
 - e) the copy of a valid identity document;
 - f) University of Sannio is not responsible for any damage to CD, DVD or USB flash memory so the applicants have to pay attention to their packaging;
 - g) indication (if possible) of professors or researchers wanted to write reference letters and send them to dottorati@unisannio.it by the seventh day prior to the written exam (where required) or the oral exam (applicants may indicate up to three professors or researchers).
7. If the degree was awarded by a foreign university, applicants must submit together with the application form, under penalty of exclusion, the certification of degree with the referred declaration of value or the other documents (especially those concerning the entire academic career) useful to enable the competent Committee carry out a comparative assessment of qualifications to award the recognition of eligibility, as listed below:
- a) first and second level degree certificate with marks;
 - b) transcripts of exams taken during the I and II level academic career, with related marks;
 - c) any other document which can be useful to obtain the declaration of suitability (i.e. diploma supplement, declaration of value, issued, respectively, from the candidate's university and from the Italian delegation in charge);
 - d) copy of a valid identity document.
8. Whenever official documents are in a language other than Italian or English (except academic publications), they must be combined, under the penalty of exclusion, with a complete Italian translation and certified as true copies by either the issuing institution or the Italian embassy/consulate on the basis of the existing provisions.
10. In the application form applicants must authorize the competent Administrative Offices to handle their personal data pursuant to Law n. 196 of June 30, 2003 (“Personal Data Protection Code”) and subsequent amendments thereto.
11. Applicants are conditionally admitted. University of Sannio can expel any applicant, with justified act, because of lack of requirements set in article 2.

12. Applicants with a disability (under the provisions of Article 20, Law n. 104 of February 5, 1992 and subsequent amendments thereto) should make a specific request in their application for the necessary assistance and, if required, for extra time to complete the selection tests.

Article 4 ***Deadline for application***

1. Applications must be addressed to the Rector of the University of Sannio, Piazza Guerazzi, n. 1, 82100 Benevento, and must be submitted **by 12.00 A.M. of the twentieth day** starting from the publication of this Call in the Official Gazette of the Italian Republic using:

- registered post with a form for acknowledgement of receipt;
- express courier;
- hand delivery to the Office “*Segreteria e Protocollo*” located in the building called “Palazzo San Domenico” (where the Office of the President, the General Management and Administration Offices of the University of Sannio are located), in Benevento, Piazza Guerrazzi, n. 1, from Monday to Friday (10.00 am - 12.00 pm), Tuesdays and Thursdays (15.30 - 16.30) by the set deadline.

2. Only the stamp of the Office “*Segreteria e Protocollo*” of the University of Sannio will be considered proof of arrival of the application form within the deadline (whichever the modality of delivery chosen by the applicant).

3. The applications arrived after the deadline and with delivery modalities different from the ones listed in this Call will be considered inadmissible and therefore will be excluded from the competition.

Article 5 ***Admission Tests***

1. The selection procedure is aimed at assessing the applicants' competence, ability and aptitude for research and adequate knowledge of at least one foreign language.
2. The admission procedures will be outlined peremptorily for each of the Ph.D. programs, in the documents prepared by the Chairs and annexed to this call as integral part of it (Attachment C).
3. Dates, times and locations will be announced in a notice published on the website <http://www.unisannio.it/ricerca/avvisidottorati/index.php> by August 20th, 2015.
4. Applicants must present a valid identity document to take the tests.

Article 6 ***Admission committees, test evaluation, and ranking assessment***

1. The Rector with his Decree appoints on proposal of the competent Academic Board an Admission Committee for each Ph.D. program. Each committee is made up of three members chosen among tenured professors and assistant professors (and two alternates).
2. For specific topics object of the selection the Admission Committee may ask the collaboration of one or more experts among tenured professors or assistant professors of the scientific fields pertaining to the Ph.D. program and who possess specific knowledge and competences on the mentioned topics.
3. The experts abovementioned in paragraph 2 will be appointed by the Rector on proposal of the Admission Committee and will be considered “aggregated” members within the Committee.
4. The “aggregated” members can express their judgment with reference to the evaluation of both the qualifications and the admission tests exclusively on the specific topics for which the Admission Committee requested their collaboration.
5. The President of each Admission Committee will be the Chair (when member) or the senior professor in role.
6. The Admission Committee must evaluate the qualifications and the test results in accordance with the criteria and parameters set in the documents attached to this Call as integral part of it (Attachment C).

7. At the end of the selection procedure the Admission Committee draws a final ranking list.
8. If the available places are distributed in curricula the Admission Committee will draw separate ranking lists for each of them.
9. The Admission Committee will draw each ranking by summing the marks obtained by each candidate (evaluation of qualifications and admission test results).
10. In the event of an identical score:
 - solely for the purpose of assigning the scholarship, the preference will be determined with reference to the economic situation of the applicants, in accordance with the provisions of the Decree of the President of the Council of Ministers of April 9, 2001;
 - solely for the purpose of assigning positions without scholarship, the candidate younger in age will be preferred in accordance with the provisions of Article 3, paragraph 7 of the Law n. 127 of May 15, 1997 as amended by Article 2 of the Law n. 191 of June 16, 1998.
11. The final ranking list is approved by Rector's Decree published on the University website: <http://www.unisannio.it/ricerca/dottorati.html>.

Article 7 **Admission to the Ph.D. Programs**

1. Applicants are admitted to the Ph.D. programs according to the ranking order until all positions for the given Ph.D. program are taken.
2. Admission and attendance of a Ph.D. program even without a scholarship are incompatible with a simultaneous enrolment in Ph.D. programs of other Italian or foreign academic institutions, or Specialization Schools or any other Academic program assigning or recognizing University Credits.

Article 8 **Enrolment to Ph.D. Programs**

1. Successful applicants usefully placed in the final merit ranking list must submit under penalty of exclusion the enrolment request at the Organizational Unit "*State Exams, Ph.D. Programs and Masters*" located in the building called "Ex Convent of St. Augustine", in Benevento, at Via Giovanni De Nicastro, n. 13, by the deadline set with the publication of the abovementioned ranking list on the University website.
2. The enrolment forms will be made available on the University website: <http://www.unisannio.it/ricerca/dottorati.html>. They must be submitted completed, signed, and accompanied by the required attachments at the Organizational Unit "*State Exams, Ph.D. Programs and Masters*" located in the building called "Ex Convent of St. Augustine", in Benevento, at Via Giovanni De Nicastro, n. 13, from Monday to Friday (10.00 am - 12.00 pm), Tuesdays and Thursdays (15.30 - 16.30).

Article 9 **Scholarships**

1. Scholarships are awarded on the basis of the merit ranking list (drawn by the Admission Committee) of the applicants who participated to the selection procedure for the admission to the Ph.D. program.
2. Scholarships have a duration of three years and shall be confirmed annually provided that the student has completed the program of activities for the previous year, verified by the Academic Board. The scholarship must be paid after the student passes the verification.
3. Scholarships may be awarded only to applicants whose total personal gross income does not exceed in the considered year the amount of the scholarship: € 16.432,80 for this year.
4. The amount of the scholarship to be paid in monthly installments must be in its first application no less than the amount fixed by the Ministerial Decree of June 18, 2008 published in the Official Gazette of the Italian Republic n. 241 of October 14, 2008.
5. The applicants successfully placed in the ranking list must declare when they enroll that their income situation satisfies the requirement set in paragraph 3.

6. In case the applicant fails to comply the declaration of paragraph 5 or his income does not satisfy the requirement, the scholarship is awarded to the first applicant who results placed in a useful position in the ranking list.
7. In any case Ph.D. students eligible for a scholarship must declare annually their income and must signal if it eventually exceeds the limit set in this article.
8. If the income exceeds the limit the scholarship is revoked for the entire year from the Rector with his Decree.
9. If the applicant is not eligible for the scholarship for one of the cases stated in the preceding paragraphs or if he/she forfeits the same, the unused amount returns to the Ph.D. Program for the same objectives.
10. Ph.D. scholarships cannot be combined with research grants or other scholarships awarded for any reason whatsoever. The only exceptions are grants and scholarships assigned by national or international institutions to support research or formation activities during internships abroad.
11. The scholarship amount is increased by 50% for any research periods duly authorized by the Academic Board and carried out at foreign institutions. The research periods abroad cannot exceed a maximum of 18 months in total.
12. Starting from the second year Ph.D. students, in addition to the scholarship and within existing financial resources in the financial statements, will receive a budget for research activities in Italy and abroad adequate to the type of program in an amount not inferior to ten per cent of the scholarship itself.
13. Enrolled students without scholarship are required to pay tuition fees for admission and attendance in the Ph.D. program in the amount determined by the Board of Directors, in accordance with the criteria and standards established by the Administration Board.
14. Ph.D. students holding scholarships are exempted from payment of tuition fees for admission and attendance in the Ph.D. program. They must, however, pay the regional tax for the right to education.

Article 10

Tuition fees for admission and attendance in the Ph.D. program - Regional tax - Exemptions

1. In accordance with the Rector's Decree n. 56 of January 21, 2009, ratified by the Board of Directors on 24 February 2009, the Ph.D. students who are not eligible for the scholarship are required to pay annual tuition fees for enrolment and attendance in the Ph.D. program in the amounts stated in the following table, with the exception of the handicapped with disability rating of at least 66%:

Category	Personal income	I payment	II payment	Total Amount
I	Up to € 11.362,05	€ 360,00	€ 140,00	€ 500,00
II	from € 11.362,06 to € 18.592,44	€ 360,00	€ 210,00	€ 570,00
III	from € 18.592,45 to € 28.921,58	€ 360,00	€ 310,00	€ 670,00
IV	from € 28.921,59 to € 44.415,29	€ 360,00	€ 490,00	€ 850,00
V	over € 44.415,30	€ 360,00	€ 900,00	€ 1.260,00

2. All the students enrolled in the Ph.D. programs (eligible or not for a scholarship) are required to pay a regional tax for the right to education.
The first two installments of taxes and fees referred to in paragraph 1 of this Article must be paid by bank transfer according to the instructions provided by the Organizational Unit "*State Exams, Ph.D. Programs and Masters*" at the time of enrolment.
3. The regional tax in the amount of € 140,00 must be paid on the postal account in the name of *Azienda per il Diritto allo Studio Universitario (ADISU)*, reporting in the reason "*Tassa Regionale per il Diritto allo Studio*".
4. In any case only one student without scholarship who was usefully placed in the final ranking may be exempted from payment of tuition per Ph.D. program.

5. If the available places are distributed in curricula, there can be more than one exemption, one for each curriculum, for the students without scholarship who were usefully placed in the final ranking.
6. The students holding scholarships including those funded by public and private research bodies or international organizations are exempted from the payment of tuition fees for admission and attendance in Ph.D. programs, with the exception of the regional tax for the right to education.

Article 11
Rights and duties of Ph.D. students and award of the degree

1. The rights and duties of the Ph.D. students as well as the procedures regarding the award of the degree are stated in the University Regulation of Ph.D. programs approved with Rectors' Decree and available at the address <http://www.unisannio.it/ateneo/pdf/regolamenti/reg-16.pdf>.

Article 12
Responsible for Administrative Procedures

1. The Responsible for Administrative Procedures, under article 4 and 5 of Law n. 241 of August 7 1990 and subsequent amendments thereto, is Dr. Monica Facchiano, Responsabile Settore Servizi Post-Laurea. For information on specific curricula applicants should contact the Chairs.

Article 13
Privacy policy

1. Pursuant to Law n. 196 of June 30, 2003 ("Personal data protection code") and subsequent amendments thereto, the Administration commits to respect the personal data submitted by applicants and to use it exclusively for managing the selection, contract signing and academic career of the candidate.
2. Granting consent for the handling of personal data is therefore obligatory to enable a proper and adequate execution of the admission selection.
3. In any case, applicants are entitled to the rights stated in art. 7 of the Law n. 196 of June 30, 2003, including the rights to access their personal data; to modify it; update, add or cancel the erroneous, incomplete, and illegally collected data. Likewise they maintain the right to oppose processing for legitimate reasons.
4. These rights may be exercised against the University of Sannio, in charge of the processing.

Article 14
Final regulations

1. This Call, written in Italian and in English will be sent electronically to the Ministry of Justice for publication in the Official Gazette of the Italian Republic - 4th Special Series "Competitions and Exams" and published electronically on the University website, on the European website called "EURAXESS", and on website of the Ministry of Education, University and Research. In the event of any dispute, the legally binding source is the original Italian Call.
2. For all matters not specifically covered in this call refer to the provisions when compatible contained in the Decree of the President of the Republic n. 487 of May 9, 1994, in Article 4 of the Law n. 210 of July 3, 1998, in Article 19 of the Law n. 240 of December 30, 2010, in the Ministerial Decree n. 45 of February 8, 2013, and in the University Regulations on Ph.D. programs and in the University Didactic Regulation, General Part.

Benevento, 17th July 2015

The Rector
(Prof. Filippo de Rossi)